

## Eilean Eisdeal Directors' meeting

**Minutes for meeting dated 9<sup>th</sup> November 2024, 2.30pm in Easdale Community Hall.**

**Present: Amanda McCrirrick (AM), Jackie Inch (JI), Jhennia Liepert (JL), Samantha Payn (SP)**

**Chair: JL; Minutes SP**

		Action
<b>Apologies</b>	None	
<b>Conflicts of interest</b>	None	
<b>Minutes of meeting 03/07/2024</b>	Proposed AM, seconded JI	
<b>Treasurer's Report</b>	<p><u>Questions from accountants re 2024 accounts</u> The new accountants have asked for a quantity of additional information, in addition to receipts etc. The information below to be forwarded to JI when ready.</p> <p><u>Employment contract</u> – this request has prompted current directors to update the employment contract information. Confirmation of directors' approval of 10% donation of WSSC profits to local organisations. September meeting minutes to be circulated for approval.</p> <p><u>Insurance policies</u> – last and this year's</p> <p><u>Touring Network</u> – profit share contributions back to TTN, paper trail please</p> <p><u>Proof of ownership of assets</u> – documents to be downloaded from land registry and held on file</p> <p><u>Trading Company</u>: JI has submitted information on EE activities to the new accountants and had a discussion with them regarding the cost/benefits of having a trading company. We are awaiting their written response. EE's focus in raising this question is the protection of EE's assets for the community.</p>	<p>JI/JL</p> <p>SP</p> <p>SP</p> <p>SP</p> <p>SP</p>
<b>Secretary's Report</b>	<p><u>Historic Environment Scotland visit</u> The only EE property which is covered by the Historic Environment Scotland area of interest as a historic monument is the water basin of the Stone Skimming Quarry. If available when they visit, SP will meet them.</p>	<p>SP</p>
<b>Governance</b>	<p>Employment contract – see above. JI to share with JL archive material relating to employment contract. There is a wealth of free advice and support available to EE from Development Trust Association Scotland, via our insurers, SCVO etc which we should avail ourselves of.</p> <p>Online document storage – AM to speak to Dale Langley regarding possible solutions. JL points out there are plenty of free cloud storage options available for charities.</p>	<p>JI/JL</p> <p>AM</p>
<b>Museum</b>	<p>JI to draft letter in response to letter received from Antonia Newlands. SP to send on behalf of the directors. It was noted that the fire extinguishers have had their annual service.</p> <p><u>Museum Committee</u>: Directors are pleased to note that there is a museum committee. SP to write to Lynn for details of who is on this committee, and stating that meeting minutes must be sent to all directors. The committee is to be encouraged and supported to research grant funding. Committee to then present proposals for sourcing grants to a directors' meeting and any grant applications to be signed off and then supervised by the relevant director.</p> <p>JI is the director assigned to the Museum Committee. Directors have agreed to use this winter period to inspect</p>	<p>JI/SP</p> <p>SP</p>

	<p>the Museum and identify, together with the Museum manager, priority areas for spot repairs.</p> <p>Already agreed – replacement of floor coverings</p> <p>AM to ask Andy Haddon to identify immediate building repairs required.</p> <p>Window measurements to be used to get quotes.</p>	AM
<b>Harbour</b>	<p><u>Harbour Committee</u>: Directors are pleased to note that there is a harbour committee and look forward to details of who is on this committee, and receiving meeting minutes when available. Procedure for minutes and grant applications as for museum.</p> <p>SP is the director assigned to the Harbour Committee.</p>	
	<p>Proposed safety signs for harbour – JL to draft suggested wording and submit to Harbour Committee for consideration.</p>	JL
<b>Hall</b>	<p>Directors are pleased to note that there is a hall committee, and note receipt of the minutes of the meeting dated 26/10/24. Procedure for minutes and grant applications as for museum. AM is the director assigned to the Hall Committee.</p> <p>It was noted that the fire extinguishers have had their annual service.</p>	
	<p>AM to contact Oban Electrical Services to service the fire alarm system in the hall.</p>	AM
<b>Community Matters</b>	<p>Events planned for this winter:</p> <p>Ceilidh dance practice with open bar, Friday 15<sup>th</sup> November.</p> <p>Burns Night to be organised by Hannah Bailey-Thomas.</p>	
	<p>A possible jazz night – AM liaising with Lee Carson and Laney Ritchie.</p> <p>Events planned for next year – ceilidh booked for Easter (20/4/25), Alex Raw, who will manage the publicity, too.</p> <p>A children’s story telling event is being developed for Good Friday.</p>	AM
<b>AOB</b>	<p>Mark who came and filmed here a year or so ago would like to put on a showing of the film in July or August.</p> <p>The timing of the AGM was discussed and it was agreed that it would not be possible to hold this at the end of December due to the time pressure of getting accounts prepared by the new accountants in time.</p> <p>It was agreed to set the AGM date for Easter weekend.</p> <p>This would give the current directors a full year in post.</p>	
<b>Date of next meeting</b>	<p>Tuesday 26<sup>th</sup> November 1-3pm</p> <p>Tuesday 10<sup>th</sup> December 1-3pm</p>	