

## Eilean Eisdeal Directors' meeting, 14<sup>th</sup> June 2023, 5pm, Easdale Community Hall

Present: Lynn, Rob G, Rob H, Samantha, Jackie (arrived late)

Agenda: physical inspection of the Hall to identify faults and fixes – see table below. The directors examined the Hall and discussed the issues and problems identified, and actions were allocated as agreed in the table below.

Each director now to give a priority to each problem in their respective column and these to be averaged and a plan of action agreed at the next directors' meeting on 28<sup>th</sup> June.

AOB: Rob G proposed and Rob H seconded a new co-opted director – Adele Knox. Unanimous vote to accept her on the board.

Location	Problem/fix	Action
Loos	Rob G reports that S. Raebitt has been and inspected the ladies' and gents' loos. The issues are cisterns that fail to flush, and worn out taps in the sinks with poor water pressure. S. Raebitt to return with quotes for changing the taps and cistern inlet valves, a pressured cold water system from a new tank, and two options for hot water – either replacing the very old solar panel that heats the water, or fitting a small immerser to provide hot water. He is available to do the work in July 2023. Rob G to monitor.	RG
Men's loo	Electric hand dryer not functioning. Remove?	
Exit corridor at back	Damp damage to ceiling over emergency exit because of roof or internal leak? Find source and replace ceiling panel.	RG
	Lynn to ask Mike Mackenzie what he found when he last fixed it.	Lynn
Emergency exits from Hall at rear	Lynn to check with Ghalia regarding formal agreements for access to land adjoining EE land at the back of the Hall for emergency escape routes.	Lynn
Office	No problems to note.	
Kitchen	Fridge to right of plate warmer to be thrown out as broken.	Rob H
	Jackie to purchase replacement.	Jackie
	Robs G & H to sort transportation if necessary	Rob G Rob H
	Steel work surfaces over this fridge and elsewhere in kitchen to be cleaned	Rob H

	If cleaning does not work, Lynn to check with EHO to see whether they can be covered with Fablon as a temporary fix	Lynn
	New shelves to be bought for fridge by door to dressing room, and for freezer under draining board. Door seals need cleaning or replacing?	Jackie
	Cooker – Rob G to arrange that it is serviced, including replacement of pipes from gas canisters.	Rob G
	Warming oven, dishwasher, freezer under draining board and fridge by door to dressing room all OK. Fridge and freezer have been temperature checked by Rob G	
	Double socket in corner to left of cooker not working.	Rob H
	Small appliance PAT testing – Jackie to undergo PAT Tester training	Jackie
	Fire extinguishers. Lynn to arrange for the next annual check FOC.	Lynn
	Three vents in ceiling corner to right of cooker let rain in. Rob G to check if they have proper caps/covers to prevent this.	Rob G
Dressing room	Freezer by door to kitchen works and has been temperature tested. Door seals need cleaning or replacing.	
	Domestic fridge has been temperature checked, but has caused problems in past. Rob G to recheck	Rob G
	Chest freezer, fine and has been temperature checked.	
	Hole in wall by fire exit from dressing room needs plasterboard fix	Rob H
	Pipe access doors needed under boiler cupboard	Rob H
	Flat roof – Rob G to check, may be source of interior leak/damp problems	Rob G
Fire exits	Rob G to trim the spaces outside these clear	Rob G
	Gas bottles at rear of Hall – Rob G to remove when ordering gas for BBQ	Rob G
	Banister by kitchen steps – Rob H to see if he can make more sturdy with extra crews	Rob H
Disabled loo	Lock on door into dressing room needs fixing.	Rob H
	Light needs retaining clip	Jackie
Foyer	Floor uneven by Disabled door and slate section. Rob G and Rob H to fix	Rob G Rob H

	Windowsills – damp damage to be address at same time as exterior of windows. Jackie and Rob G to get community team together	Jackie Rob G
Storeroom and attic	Jackie to sort in the summer	Jackie
Hall	Black out material at apex needs removing.	
	Silicone seals round glass need replacing, ceiling needs insulating, and maybe retractible false ceiling fitted to retain heat for winter community events.	
	Jackie to put together a five year business plan to be used as a basis for funding applications	Jackie
	SP and Jackie to speak to Neil about a funding application	SP Jackie
	Sound desk – Lynn to speak to Wee about training for other people to be able to use this.	Lynn
	Floor – needs sanding and varnishing.	
	Power sockets by central pole need replacing	Rob H
Bar	Acquire tall beer fridge. Or in the interim, would Stone Skimming sponsors lend one? Rob G to get Rachel to find out.	Rob G
	Bottle bin. SP to look at purchase. Rob G to ask Rachel if sponsors could supply.	Sam Rob G
	Ice machine – Jackie could lend one if needed.	Jackie
	Ice can be made/bought in advance of Stone Skimming and stored in chest freezer.	
	IKEA Poang chairs – take up too much space. Sam to photograph and see if Islanders want them.	Sam