

Minutes of Directors' meeting of 16th September 2021

Present: Jess, Rob, Sam **Apologies:** Iain, Lynn, Joe, Jackie (meeting attempted to connect to her remotely but without success.)

Minutes of last meeting: Minutes of August 22nd meeting to be presented to the next meeting

		Action
Agenda	To clarify issues surrounding community access to the hall. The following were agreed upon by those present, and will be circulated to the absent directors for their comments/approval by email.	
	Jackie had sent a comprehensive email which provided structure for the meeting.	
Keys	The key for community access to the hall is in the ferry shed and Joe had reminded Jess that there used to be a book to sign it out and in. This practice to be reinstated to track usage of the hall. Originally six (possibly seven) keys were cut for the new lock in 2019. These are located: 2 in safe, 2 with Jess, 1 with Lynn and 1 in ferry shed. Jess to check how many keys were cut and whether there is (still) a key in the Puffer and get it back if so. The ferry men are not expected to police who uses the hall. Key only to be available for the community during the ferry regular scheduled hours.	Jess
Users	The hall is for the use of the Easdale community: i.e. residents and homeowners, not holiday cottage tenants. Membership of EE is not required. Hall users to be asked to sign a liability waiver and copy of usage rules once a year. Children under 16 to be supervised at all times. Groups using the hall on a regular basis to have a named contact person for communications.	Does anyone have an example of a liability waiver that they could provide for us? Jackie?
Rules for community use:	Leave the place as you would like to find it. Put away anything you have used, report any safety concerns/ breakages/ maintenance issues asap to Rob. COVID rules: clean everything you have touched with the materials available in the hall. Leave doors/windows open as far as practicable to air the hall. Put a donation in the money box on the front desk.	
Activities timetable	Jackie had suggested fixed times for activities but this seemed too restrictive.	
Booking in advance	Booking required for group and regular activities; bookings to be encouraged for individual users. No minimum notice period. Diary to be held by Rob. He can be contacted via Messenger. He will liaise with Wee regarding a publicly visible electronic diary for the hall on the website, <u>editable only by diary keeper</u> .	Rob
Hall committee	The last hall committee comprised Jess, Wee, Annabel, Lynn. It was proposed that this be reinstated, without Annabel, and adding Rob. This committee to manage most day-to-day issues with the hall, including sourcing and booking events.	
Disclaimer/ rules for use:	Sam to draft and circulate to directors for approval. Then these should be made available on the website/islanders' group/noticeboards in hall and on ferry shed.	Sam
AOB		

Heating	Jess now chasing Alan May re infrared pay to use heaters to be installed before October gig.	Jess
Gig on October 16th	Bar – Lynn has agreed to do this. <u>Tickets</u> to be £5 on the door and money to go to the Hall. <u>Children</u> under 16 free entry. <u>Posters</u> – Steve Farrell is producing these <u>COVID rules</u> : “café style” seating at tables, wear a mask when moving around hall, use sanitiser on entry/frequently only “chair dancing” permitted.	Lynn
Quiz night	Lynn awaiting confirmation that Wee has a quiz ready to go. Date may well be after the October gig/dependant on installation of heating.	Lynn Jess
Bonfire night	It would be good to provide mulled wine/juice for this event.	
Other community events	It was generally agreed that it would be good to hold an event, say, fortnightly through the winter for the good of the community’s mental health in the dark months. To be discussed further at next, full meeting.	
Gym equipment	Neil McCrirrick’s generosity in offering to mend electrical equipment was acknowledged but we must protect our and his liability in the event of accidents relating to the gym equipment. It was agreed that he would be asked to look at all the equipment to see if any readily identifiable faults could be seen, and then we would seek a certified/recommended gym equipment engineer to carry out the work. Jess to discuss with Neil. Sam to ask Guy Forteith if he knows anyone qualified to service gym equipment.	Jess Sam
Public meeting	As discussed at the AGM a public meeting (not restricted to EE members only) will be held at 2pm on Sunday 26 th September regarding what the community would like to see for our island in the future. Jess clearly stated that the EE purpose was to establish and maintain capital projects, and not be a residents’ association. This meeting to be publicised by Iain to membership via email, and to island residents by Rob via the messenger group and posters. Those that can’t attend to be encouraged to provide ideas via email in advance.	Iain Rob
Residents’ association	Sam suggested that the establishment of a separate residents’ association would almost inevitably lead to conflicts. Maybe a residents’ association committee could be formed under the aegis of EE? This could then manage the day-to-day issues, and EE with a proven track record apply for funding for any larger projects if required?	
Playground research	To be discussed at next meeting, but Jackie’s submission very impressive.	
Regular meetings	Sam suggested that, while not a fan of meetings for their own sake, a regular meeting schedule would be helpful while new directors are settling in. A meeting can always be cancelled if there is nothing to discuss.	
Date of next Meeting	Thursday 28 th October 5pm.	